

HEOPS EXECUTIVE COMMITTEE MEETING

Monday 9th May 2011

Madingley Hall
Cambridge

Minutes

Dr. Ian Brown (Chairperson)
Dr. Nigel Wilson (Web Master)
Dr. Christine Rajah (Secretary)
Jo Heslop (Treasurer)
Dr. Anne Marie O'Donnell
Dr. Susan Robson
Elizabeth Aniteye

1) Apologies

Dr Denis Todd, Dr Alan Swann, Janice Craggs, Bob Dunn

2) Minutes of the 25th October 2010 HEOPS Executive meeting

Accepted as accurate by committee. It was however noted that Dr Susan Robson was present at the meeting.

3) Matters arising

None

4) Confirmation of the Membership of the Executive, tenure, office, personal responsibilities and representation

It was agreed that current rules about tenure of the committee (3 years extendable by 2 years) were appropriate. There was a discussion about how to consider those Executive members who were unable to attend Executive meetings. It was agreed to put a proposal to the membership that if a member could not attend two consecutive Executive meetings they would be invited to step down. **Action IB** to consult with the membership.

It was noted that a number of the Executive represented HEOPS on various national bodies such as the GMC, MSC, UCEA and BMA.

5) Affiliation to NHS Plus

The committee do not support this at the present time

6) Endorsement of Fitness Standards for Medical, Nursing and Dental Students

NW has met the NMC and received feedback. He is meeting the GMC and GDC next month to discuss the standards. It was agreed that although there is no objection to hearing views from trade unions (RCN, BMA) there is no requirement to consult with

them. NW is likely to meet the RCN and SR will take the standards to the BMA for information.

It was agreed these fitness standards need to be used within the context of broader core competencies for the respective groups of healthcare students. There was a discussion about the need for clearer core competencies to be developed by the MSC and NMC. There had been some delay in this work whilst consulting with the GMC who had agreed to be involved but have limited resources to undertake this work at the present time. It is hoped therefore that a working party will be set up with the CMS and representatives from HEOPS (IB, NW and SR)

Action SR to take forward with CMS/ GMC.

The committee endorsed all three standards whilst recognising that they are live documents which may evolve over time. It was agreed that the next step is to ensure they are widely publicised.

Action NW to put an item in the SOM news about the standards

AS/ NW to subsequently survey the membership to establish levels of usage.

7) **Autumn Study Day**

Liverpool John Moores have offered to host a meeting but this may be at some time in the future. **Action: IB** to request members to volunteer to host the Autumn meeting

8) **Survey of Membership**

JH reported that she had contacted those universities who did not have representation in HEOPS and that this had resulted in an increase in membership.

Action AS to compile a list of the number of members in each University

9) **AOB**

SR mentioned the Practitioners Health Programme which supports sick doctors. The funding, which had been under threat, has now been secured. The London programme is free for doctors within the M25. It will also accept referrals from outside the M25 or of medical students providing funding can be provided.

10) **Date and Time of Next Executive Meeting**

TBC pending finding the venue for Autumn meeting